

The Annual Quality Assurance Report (2013-2014)

Introduction

Higher education claims great importance in Kerala. University of Kerala has been rendering great service by offering immense opportunity in higher education. Sree Narayana College, Sivagiri, Varkala is an arts and science college affiliated to the Kerala University. This College was inaugurated by Sri. R. Sankar in 1964. He was formerly the Education Minister and Chief Minister of Kerala. Our College has recorded a history of steady progress. From Junior College it has risen to Post Graduate level College with a well recognized Doctoral Research Centre in Economics. Sree Narayana College, Sivagiri, Varkala has been playing a commendable role with utmost commitment to its responsibilities. Several generations of students have come through its portals with appreciable academic achievements. The legacy of the College continues and with Annual Quality Assurance Report (AQAR) is a brief and confined report of the overall activities of our College during the academic year 2013-14.

(All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July, 2013 to June 30, 2014)

Part – A

1. Details of the Institution

1.1	Name of the Institution	Sree Narayana College
1.2	Address Line 1	Sivagiri, Sreenivasapuram P.O
	Address Line 2	Varkala – 695 145
	City/Town	Varkala, Thiruvananthapuram District
	State	Kerala
		695 145

Pin Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution

Tel.No. with STD Code

Mobile

Name of the IQAC Co-ordinator

Mobile

IQAC e-mail address

1.3 NAAC Track ID (*For ex.MHCOGN 18879*)

1.4 NAAC Executive Committee No. & Date:
(*For example EC/32/A &A/143 dated 3.5.2004*
This EC No. is available in the right corner-bottom
of your institution's Accreditation Certificate)

1.5 Website address:

For ex.http://www/ladykeanecollege.edu.in/AQAR2012-13.doc.

1.6 Accreditation Details

Sl.No.	Cycle	Grade	Institutional Score	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75	2004	5 Yrs
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i) AQAR 2009-2010 on 29.09.2014 (DD/MM/YYYY)
- ii) AQAR 2010-2011 on 30.09.2014. (DD/MM/YYYY)
- iii) AQAR 2011-2012 on 30.09.2014 (DD/MM/YYYY)
- iv) AQAR 2012-2013 on 30.09.2014 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous College of UGC Yes No

Regulatory Agency approved Institution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special Status conferred by Central/State Government – UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University

University with Potential for Excellence UGC-CPE

DST Star Scheme	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
UGC- Special Assistance Programme	<input type="text" value="No"/>	DST – FIST	<input type="text" value="No"/>
UGC- Innovative PG Programme	<input type="text" value="No"/>	Any Other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1	No. of Teachers	<input type="text" value="5"/>
2.2	No. of Administrative/Technical Staff	<input type="text" value="1"/>
2.3	No. of Students	<input type="text" value="2"/>
2.4	No. of Management representatives	<input type="text" value="1"/>
2.5	No. of Alumni	<input type="text" value="1"/>
2.6	No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7	No. of Employers/Industrialists	<input type="text" value="0"/>
2.8	No. of other External Experts	<input type="text" value="1"/>
2.9	Total No. of Members	<input type="text" value="12"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year ? Yes No

If Yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution level

(ii) Themes

- ❖ Club Activities
- ❖ Semester Grading
- ❖ IQAC activities
- ❖ Open Course

2.14 Significant Activities and contributions made by IQAC

1. Faculty development initiative for teaching staff.
2. Compilation and documentation of college activities
3. Providing assistance to the Principal to ensure quality in day-to-day administration
4. Preparation and submission of AQAR.
5. Orientation for Guest Faculty

2.15 Plan of Action by IQAC/Outcome

The plan action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

Plan of Action	Achievements
1. To prepare an academic calendar at the beginning of the year and execute it	Academic calendar was prepared showing schedule of departmental meetings, activities etc
2. Applying for Seminars/conferences/workshops from UGC,State,Higher education council and other funding agencies	Organized two national level workshop/seminar by UGC and one regional seminar by higher education council
3. To encourage teachers to undertake minor and major research projects and intimating them about application time	Significant number of teachers applied for minor research projects
4. To conduct extension activities through NSS and NCC	Various extension activities were conducted
5. To conduct club activities and strictly monitor the activities with a view to be useful for students	Club activities held as scheduled
6. To modernize library by computerized cataloguing	Library cataloguing process started
7. To run competitive exam guidance programme and organize career guidance programme	Organized successfully
8. To organize counselling sessions for students	Organized with the help of various clubs in the college
9. To organize blood donation Camp	NSS organized blood donation camp
10. To publish a college journal with high standard and high ISSN number	An inter disciplinary college journal with ISSN number was published
11. To start remedial coaching classes for needy students with the support of UGC	Remedial coaching classes started

**Attach the Academic Calendar of the year as Annexure*

2.16 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

AQAR was discussed in IQAC meeting with College council. Plans to improve the quality indicators of the institution were discussed.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing programmes	Number of value added/Career oriented programmes
Ph.D	1	0	0	0
PG	3	1	0	0
UG	11	0	0	1
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	15	1	0	1
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum : CBCS /Core/Elective option/Open options

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	11 UG + 4 PG = 11 Programmes
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(on all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year, If yes, give details.

A Post graduate programme in Geology commenced during the year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1	Total No.of Permanent Faculty	Total	Assistant Professors	Associate Professors	Professors	Others
		74	44	24	0	6

2.2 No. of Permanent faculty with Ph.D 22

2.3 No. of Faculty Positions recruited (R) and Vacant (V) during the Year

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
5	5	-	-	-	-	-	-	5	5

2.4 No. of Guest and Visiting faculty and Temporary faculty 5 5 1

2.5 Faculty participation in conferences and symposia:

The University revises the syllabus, both in practicals and theory every 4 Years under the recommendation of Boards of Studies in various subjects. The other colleges affiliated to the Kerala University also follows the very same syllabus.

No. of Faculty	International level	National level	State level
Attended	5	26	16

Presented Papers	3	18	0
Resource Persons	0	0	2

2.6 Innovative processes adopted by the institution in Teaching and Learning

1. Use of ICT and teaching aids and e-learning.
2. Learner centred activities such as participative learning, interactive sessions, student's seminars, project work, assignments, problem solving exercises and field work.
3. Lecturer by experts in the concerned subject or area.
4. Field trips and industrial tours.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Following the syllabus and rules and regulations of Kerala University

2.9 No. of faculty members involved in curriculum restricting/revision/syllabus development as member of Board of study/Faculty/Curriculum Development workshop

12

2.10 Average percentage of attendance of students

94%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total No. of students appeared	Grade				
		A (%)	B(%)	C(%)	D(%)	Pass %
BA	209	4.30	54.55	13.39	0	72.25
B.Sc	188	18.08	63.83	14.89	0	96.81
B.Com	69	11.59	73.91	7.25	0	93

B.Com H.M	35	2.86	85.71	8.57	0	97.14
M.A	Results Awaiting					
M.Sc						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ❖ Encouraging teaching staff to participate in faculty development programmes.
- ❖ Conducting workshops to help faculty enhance competency.
- ❖ Taking feedback on teacher quality on a regular basis.
- ❖ Creation of conducive learning environment in classes which is crucial for student development.
- ❖ Organizing expert lectures and practical demonstrations.

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programme	Number of faculty benefited
Refresher Courses	6
UGC – Faculty Improvement Programme	2
HRD Programmes	0
Orientation Programmes	5
Faculty exchange programme	0
Staff training conducted by the University	0
Staff training conducted by other institutions	7
Summer/Winter schools, Workshops, etc	1
Others	-

2.14 Details of Administrative and Teaching staff

Category	Number of permanent employees	Number of Vacant Positions	Number of Permanent positions filled during the year	Number of positions filled temporarily
Administrative staff	29	0	0	0
Technical staff	2	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing /Promoting Research Climate in the institution

- ❖ Conducting seminars.
- ❖ Organizing Academic writing workshop.
- ❖ Emphasizing on minor research projects by the faculty.
- ❖ Motivating faculty to take up Minor/Major Research Projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Proposal Submitted
Number	0	7	2	14
Outlay in Rs. Lakhs	0	6,75,000/-	2,65,000/-	0

3.4 Details on research publications

	International	National	Others
Peer Reviewed Journals	6	9	14
Non-Peer Reviewed Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	1	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the Funding Agency	Total grant sanctioned	Received
Major Projects				
Minor Projects	2	UGC	2,65,000/-	1,67,500/-
Interdisciplinary Projects				
Industry Sponsored				
Projects sponsored by the University/College				
Students research projects <i>(other than compulsory by the University)</i>	1	Institutional Funding		20,000/-
Any other (Specify)				
Total			2,65,000/-	1,87,500/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any other (Specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	2	2	0	5
Sponsoring Agencies		UGC	State Higher Education Council, PTA		PTA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management/ University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
1	0	1	0	0	0	0

3.18 No. of faculty from the Institution who are Ph.D Guides
and students registered under them

14

3.19 No. of Ph.D awarded by faculty from the Institution

1

3.20 No. of Research scholars receiving the fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

5

3.21 No. of students Participated in NSS events:

University level

5

State level

5

National level

0

International level

0

3.22 No. of students participated in NCC events:

University level

State level

332

National level

53

International level

3.23 No. of Awards won in NSS:

University level

0

State level

0

National level

0

International level

0

3.24 No. of Awards won in NCC :

0

15

University level

State level

National level

4

International level

0

3.25 No. of Extension activities organized

University Forum

50

College Forum

20

NCC

10

NSS

11

Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ Visit to old-age home.
- ❖ NSS Annual Camp
- ❖ Outreach Programmes
- ❖ Campus Beautification
- ❖ Visit to Sree Chithra Poor Home
- ❖ Fund Raising for Palliative Care Unit, Chemmaruthy Grama Panchayat
- ❖ Poster exhibition on human rights awareness
- ❖ Cultural Programme Organized by Planning Forum.
- ❖ Women health and social awareness programme.
- ❖ Students surveys organized by Planning Forum
- ❖ Ganamela organized by Music Club for Merit Day, College day, Onam and Christmas Celebrations.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
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Campus area	30 Acres	-	Management	30Acr
Class rooms	37	-	Management	37
Laboratories	8	-	UGC, PTA, Management	8
Seminar Halls	2	-	Management	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year	69	17	UGC, Management	86
Value of the equipment purchases during the year (Rs.in Lakhs)	-	6,40,000/-	UGC, Management	6,40,000/-
Others	-	-		

4.2 Computerization of administration and library

<ul style="list-style-type: none"> ❖ Computerized library. Issue and collection through bar code system. ❖ Computerized documentation of fees paid by students in the college office
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4.3 Library Services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	40181		260	94356		
Reference Books	2306					
e- Books	100		100			
Journals						
e-Journals						
Digital Database						
CD & Video	22					
Others (Specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	60	1	11	All departments & Computer	1	4	16	-

				Centre				
Added	15	1					8	-
Total	75	2				4	24	-

4.5 Computer. Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

❖ SPSS Package training to students
❖ GIS Software Training to students
❖ M.S. Office Training to Teaching and non-teaching staff

4.6 Amount spent on maintenance in lakhs:

i) ICT	60,000/-
ii) Campus Infrastructure and Facilities	1,50,000/
iii) Equipments	30,000/-
iv) Others	-
Total	2,40,000/

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Exit meeting for Semester VI students
- ❖ PT A Meeting.
- ❖ NET and bank test coaching
- ❖ Display of placement brochures on college notice boards

5.2 Efforts made by the institution for tracking the progression

Academic Performance

5.3 (a) Total Number of students

UG	PG	Ph.D	Others
1629	89	10	-

(b) No. of students outside the state

(c) No. of international students

Men

No.	%
566	32.94

Women

No.	%
1152	67.05

Last Year					This Year						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
762	527	0	418	4	1711	750	523	1	441	3	1718

Demand ratio: Cannot be ascertained due to the online single window system followed for admissions

Dropout %: 1.87%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ❖ Study materials provided by F.S.A.
- ❖ Coaching programmes for PSC/ Bank Test

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of students counseling and career guidance

A student counseling and career guidance cell provides remarkable service for academic as well as vocational guidance. Experts, resource persons and eminent personalities visit the college periodically for the purpose.

No. of students benefited

5.7 Details of campus placement

On Campus		Off Campus	
Number of organizations visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	3

5.8 Details of gender sensitization programme

1. Orientation Programme for girl students
2. Female Health Awareness Programme
3. Awareness programmes on cyber crime

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level National level international level

No. of students participated in cultural events

State/University level National level international level

5.9.2 No. of medals/awards won by students in Sports, Games and other events

Sports: State/University level National level international level

Cultural: State/University level National level international level

5.10 Scholarship and Financial Support

	Number of students	Amount
Financial support from institution	10	5500/-
Financial support from government	1311	29,11,970/-
Financial support from other sources	-	3,20,000/-
Number of students who received International/National recognitions		

5.11 Students organized/ initiatives

Fairs : State/University level National level International level

Exhibition: State/University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievance of students (if any) redressed:

1. Drinking water facility by installation of water cooler.
2. Computer and internet facility
3. Remedial coaching to SC/ST minority and also all willing students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To enlighten and empower students so as to instill in them values that would make them better citizens. Our motto is “ Liberation through education and strength through organization” as propagated by one of the greatest saints, Sree Narayana Guru.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following

6.3.1 Curriculum Development

The college follows the curriculum designed by the University of Kerala. The college also provides facilities for promoting co-curricular activities among students like NSS, NCC, games, athletics etc. In addition, career oriented programmes like B.Com Hotel Management and Catering is also offered. During classroom interaction, special importance to given to GD, power point presentation student seminars and project work.

6.3.2 Teaching and Learning

1. Use of ICT for classroom teaching.
2. Encouraging students to evaluate subject related articles which appear in newspapers and journals.
3. Promote increased student participation in seminars and power point presentation by students.
4. Giving individual attention to students during practical classes.
5. Co-ordinator keeps in touch with all the departments and tracks the activities of all departments and faculty, students of departments concerned.

6.3.3 Examination and Evaluation

Periodical examination and tests are conducted to assess the progress of students. The University conduct 2 semester exams every year. The institution conducts 2 test papers and 1 model examination before the commencement of university examinations. Student's improvement is also kept track of with the help of assignment, seminars and GDs.

6.3.4 Research and Development

The College encourages the teaching faculty to pursue research work. Student's research is made mandatory for all Subjects. Paper presentation for students is made an integral part of seminar/Conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Plans are under way to purchase more sophisticated ICT equipments and to upgrade library resources.

6.3.6 Human Resource Management

Students are regularly motivated and encouraged to contribute to the academic excellence of the institution. The faculty members as well as other staff members of the institution play vital role in fostering overall growth and progress.

6.3.7 Faculty and staff recruitment

Faculty and staff recruitment is carried out as per government regulations, on the basis of qualification and merit.

6.3.8 Industry Interaction / Collaboration

The Departments of Chemistry and Commerce are in touch with industries and plants on further collaboration are under process.

6.3.9 Admission of students

Online – Merit Based.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Mid day Meals Conveyance allowance Study materials Medical aid.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Auditor General's Office, Government Local Fund Audit, University	Yes	SN Trusts Audit, Registered chartered accountants
Administrative	Yes	Auditor General's Office, Government Local Fund Audit, University	Yes	SN Trusts Audit, Registered chartered accountants

6.8 Does the University/Autonomous college declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/Autonomous college for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent college?

6.11 Activities and support from the Alumni Association

- ❖ Qualified Professional Alumni members share their knowledge and expertise with the present students free of cost.
- ❖ Many academic prizes, scholarships, financial assistance are also provided by the Alumni Association.
- ❖ The Mid day meal scheme sponsored by the Former Students Association (FSA) is provided to students from poor families.
- ❖ Study materials are also provided to students of poor financial background on the merit basis.

6.12 Activities and support from the Parent-Teacher Association

Each department of the college organizes class wise formal and informal interactions with parents of the students to keep track of their ward's progress and to get their feedback. So as to improve student's academic excellence.

6.13 Development programme for support staff

- ❖ Classes for staff on office procedure and service rules.
- ❖ Orientation class on computer documentation of office activities.

6.14 Development taken by the institution to make the campus eco-friendly

- ❖ Different programmes organised by NSS such as the clean campus programmes, plastic free campus etc.
- ❖ Rain Water Harvesting
- ❖ Establishment of Bio gas plant.
- ❖ Setting up of waste disposal system.
- ❖ Waste Water Management.
- ❖ Installation of Solar Panel.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ Language Proficiency Training to faculty.
- ❖ ICT training given to office staff
- ❖ Conduct of Academic and administrative audit.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Yes, as per plan

**Provided the details in the annexure*

7.3 Give two best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ❖ Mid day meal Scheme

**Provide the details in annexure (annexure need to be numbered as I, ii, iii)*

**Provide the details in annexure (annexure need to be numbered as I,ii,iii)*

7.4 Contribution to environmental awareness /protection

- ❖ Bio-gas Plant.
- ❖ Rain Water Harvesting.
- ❖ Green Campus.
- ❖ Solar Panel.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for examples SWOT Analysis)

SWOT

Strength

- Technologically competed new generation of Assistant Professors in almost all departments of the College, with hands-on knowledge in the use of computers, data processing internet and e-learning cum research reference work. And access to internet for all access to internet for all students in the College.

8.

- Very good support and encouragement from the management, UGC and PTA.
- Very disciplined and enthusiastic students who value much the importance of higher education in their career planning.
- Well experienced Senior Associate Professors who whole heartedly give guidance in academic research and co-curricular activities in the College.

Weakness

- Lack of sufficient travel/ conveyance facilities for students as well as teachers.
- Lack of steady power supply with voltage fluctuation affects research as well as pace of the office work.
- Social and economic backwardness of the students.

Opportunities

- Fast growing economy of the country giving great exposure to higher education and research offers opportunities for our students in higher education, research and job.
- Our College, as centre of Higher Education gives excellent opportunity and support for a large number of students especially girl students coming from socially and economically weaker segments of the society.

Threats

- Steady increase in the number of Engineering and Professional Colleges diverts students from taking basic Science and arts courses.
- Rise in cost of learning, especially books, journals and laboratory input.
- Time Constraints associated with Semester Schedule.

Plans of institution for next year

- ❖ To continue Remedial classes and extension activities.
- ❖ Introduction of online assignments.
- ❖ PG Courses to be introduced in more departments.

- ❖ More seminars and conferences to be conducted.
- ❖ Increased collaboration with other institutions and industries to be initiated.

Conclusion

The Academic year 2013-14 has seen the fulfillment of almost all the aims and objectives chalked out at the beginning of the year by the IQAC and the College Council. It was yet another peaceful and academically enriching year. All curricular and co-curricular activities have recorded high standard of performance. The IQAC meetings were held regularly to monitor all activities. There was excellent co-operation and understanding among the students, teachers, administrative office, management, Regional Development Council and PTA.

Name: Dr.Mathew.K.Jacob.

(IQAC Co-ordinator)



Signature of the Coordinator, IQAC

Name: Dr.G.Jayasenana

(Principal)



Signature of the Chairperson, IQAC

ANNEXURE -1

Annexure 1 (2.15 - Academic calendar 2013-14)

UNIVERSITY OF KERALA

CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM - 2014 ADMISSIONS

FIRST SEMESTER

30-06-2014	COMMENCEMENT OF CLASSES
18-07-2014	LAST DATE OF REGISTRATION FOR THE COURSES
19-08-2014	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY
03-09-2014	LAST DATE FOR ALLOTING TOPICS OF ASSIGNMENTS/CONDUCT OF
06-09-2014 to 15-	ONAM HOLIDAYS
17-09-2014	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS
01-10-2014	CONDUCT OF TEST PAPERS
01-10-2014	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS (ESE)
15-10-2014	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
17-10-2014	PUBLICATION OF RESULTS OF FIRST SET OF TEST PAPERS
21-10-2014	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE
27-10-2014	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
10-11-2014	END SEMESTER EVALUATION(ESE)
To	
12-11-2014	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION(CE)BY TEACHERS TO THE HEAD OF THE
17-11-2014	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION(CE)
21-11-2014	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS
28-11-2014	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS

Note:-

- In each semester, classes are to be engaged for 90 teaching days or for 450 hours. Any deficiency in this shall be made good either by conducting classes on holidays/Saturdays or engaging extra classes on working days so that the minimum teaching hours shall be completed.
- If any of the dates, prescribed in the calendar happens to be a holiday, the next working day shall be the prescribed date for the academic event noted against it.

Sd/-

UNIVERSITY OF KERALA

**CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE
PROGRAMMES UNDER CBCS SYSTEM -2013 ADMISSIONS**

THIRD SEMESTER

29-07-2014	COMMENCEMENT OF CLASSES
04-08-2014	LAST DATE OF REGISTRATION OF THE COURSES
03-09-2014	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY
03-09-2014	LAST DATE FOR ALLOTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS
06-09-2014	ONAM HOLIDAYS
16-09-2014	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS
15-10-2014	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATION(ESE)
20-10-2014	CONDUCT OF TEST PAPERS
To	
27-10-2014	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
31-10-2014	PUBLICATION OF RESULTS OF TEST PAPERS
31-10-2014	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE
04-11-2014	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
05-11-2014	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
07-11-2014	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION(CE)
10-11-2014	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION(CE)
12-11-2014	END SEMESTER EVALUATION(ESE)
28-11-2014	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS

Note:-

- In each semester, classes are to be engaged for 90 teaching days or for 450 hours. Any deficiency in this shall be made good either by conducting classes on holidays/Saturdays or engaging extra classes on working days so that the minimum teaching hours shall be completed.
- If any of the dates, prescribed in the calendar happens to be a holiday, the next working day shall be the prescribed date for the academic event noted against it.

Sd/-

University Buildings ,

REGISTRAR

UNIVERSITY OF KERALA

CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CBCS SYSTEM -2012 ADMISSIONS

FIFTH SEMESTER

07-07-2014	COMMENCEMENT OF CLASSES
21-07-2014	LAST DATE OF REGISTRATON OF THE COURSES
18-08-2014	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY
18-08-2014	CONDUCT OF FIRST SET OF TEST PAPERS
02-09-2014	LAST DATE FOR ALLOTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS
03-09-2014	PUBLICATION OF RESULTS OF FIRST SET OF TEST PAPERS
06-09-2014	ONAM HOLIDAYS
TO	
19-09-2014	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS
29-09-2014	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS (ESE)
06-10-2014	CONDUCT OF SECOND SET OF TEST PAPERS
TO	
10-10-2014	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
15-10-2014	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE
20-10-2014	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
23-10-2014	PUBLICATION OF RESULTS OF SECOND SET OF TEST PAPERS
31-10-2014	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
04-11-2014	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION(CE)
07-11-2014	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION(CE)
12-11-2014	END SEMESTER EVALUATION(ESE)
TO	

28-11-2014	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS.
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Note:-

- In each semester, classes are to be engaged for 90 teaching days or for 450 hours. Any deficiency in this shall be made good either by conducting classes on holidays/Saturdays or engaging extra classes on working days so that the minimum teaching hours shall be completed.
- If any of the dates, prescribed in the calendar happens to be a holiday, the next working day shall be the prescribed date for the academic event noted against it.

Sd/-

University buildings

REGISTRAR

ANNEXURE -2

Annexure 2 (1.3 Feed Back)

Feedback from Students 2013-2014

No	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Unsatisfactory (%)
1.	Knowledge of the teacher in the subject	94.6	3.2	2.2	0
2.	Communication Skill	86.4	10.2	3.4	0
3.	Sincerity	91.2	7.1	1.7	0
4.	Interest generated by the teacher in the subject	82.7	11.3	4.5	1.5
5.	Accessibility of the teacher in and out of the class	95.3	3.4	1.3	0
6.	Ability to design Quiz/Test/Assignments	87.6	9.4	3.0	0
7.	Overall rating (%)	92.8	7.2	0	0

Feedback from Parents

The Sree Narayana College as part of its quality evaluation programme, collects the feedback of parents periodically. The result-analysis for the year 2013-14 is as shown below.

1. Infrastructure facilities namely library, laboratory, canteen and other campus facilities.

Performance	Excellent	Good	Average	Poor
Per cent(%)	73.7	26.3		

2. Encouragement to students for participation in various co-curricular activities

Performance	Excellent	Good	Average	Poor
Per cent(%)	52.63	42.10	5.27	

3. Quality of academic teaching and teaching methods

Performance	Excellent	Good	Average	Poor
Per cent(%)	73.7	26.3		

4. Tutor-ward system

Performance	Excellent	Good	Average	Poor
Per cent(%)	84.21	15.79		

5. Efforts taken by department for overall grooming and personality development

Performance	Excellent	Good	Average	Poor
Per cent(%)	21.05	73.7	5.25	

ANNEXURE -3

Annexure 3 (7.3 Innovations and Best Practices)

Innovation introduced during this academic year (2013-14) which have created a positive impact on the functioning of the institution.

The first meeting of the committee was held on 08.07.2013. The members made an assessment of the best practices carried out during the academic year 2012-13. The committee made the following action plan for the academic year 2013-14.

As part of the best practices, the committee decided to make the following recommendations.

1. To continue the mid day meal programme for the deserving students.
2. To continue rain water harvesting
3. To continue the provision for fresh, clean drinking water to students
4. To continue the practice of keeping the campus plastic free.
5. To continue the functioning of the blood donor's Club.

The Committee decided to take initiatives for the following programs.

1. Clean Campus and Green Campus Program
2. Health Education
3. Spoken English Training
4. To conduct classes on Traffic rule awareness
5. To conduct classes on preparation for competitive examinations.
6. To conduct classes on Legal literacy.
7. To arrange classes on Hygiene and sanitation.

Innovations

The Committee decided to implement the following innovative practices during the academic year 2013-14.

1. Senior Scholar – Junior Scholar interaction program.
2. Provision for modern digital electronic facilities in class room teaching. A part of this proposal most departments could be equipped with computerized, digital data projection facility.

Action Taken Report

1. During the academic year 2013-14, based on the decisions taken by the innovations and best practices committee, the mid day meal program could be carried out very effectively. About 21 girls and 12 boys from various departments in the college benefited from this program. Lunch could be provided to them through the college canteen. This program was monitored and implemented by Dr.C. Meera.The program was sponsored by the Former Students Association (FSA) of the college.
2. Provision for fresh drinking water was continued during 2013-14 also. The maintenance of the water purifiers was the responsibility of the PTA.
3. Rain water harvesting program continued as it was in the previous year. The water collected was made available for students as well as for the laboratories.
4. The campus could be kept free of stray plastic items and waste (used food containers and accessories etc) Two waste disposal pits were scientifically cleared and cleaned for use by the student.
5. Study materials including books, papers, pen etc. were distributed with the help of FSA to students of economically weaker section.
6. Trendz seminar series department level seminars and paper presentation programme was conducted during this academic year also. All departments actively participated in this ambitions programme. The seminars consisted of a pre lunch section of invited lecturers and post lunch session of paper presentation by students.
7. Language proficiency training to ministerial staff
8. ICT training given to office staff
9. Conduct of academic and administrative audit

